Randolph Sheppard

June 7th, 2019

FRANK GAFFNEY: Call to order. First thing will be Mr. Reado, like to give a moment of silence for the weather and everything else in your area.

HERBERT READO: Moment of silence. Eternal God our Father we come to say thank you. Thank you for all that you have done and all that you can do. And all that you will do. We thank you for this day, for this is the day the lord has made. We pray that you will guide us as only you can do. And we thank you for your protection, for your praise. We thank you for all those that have traveled and pray that everyone will be safe when they return home. Ask it all in the name of Jesus. Amen.

FRANK GAFFNEY: Roll call committee.

SHELLY LEJEUNE: Shelly LeJeune, Baton Rouge.

EARL HEBERT: Earl Hebert, Lafayette.

EMMA PALMER: Emma Palmer, Shreveport.

RICKY PETTIS: Ricky Pettis, Baton Rouge.

HERBERT READO: Herbert Reado, Alexandria.

FRANK GAFFNEY: Candice, I haven't seen her and haven't heard from her. We got a majority.

STEVE DEBRUHL: Pinky thinks she has the flu.

FRANK GAFFNEY: Like to welcome everybody to the meeting. Glad it's today and not yesterday. Opening remarks by Steve.

STEVE DEBRUHL: Welcome everyone. Have a flashback of that meeting in Opelousas. If you did travel here suitable for reimbursement make sure you do your travel forms. We'll sign those before you leave. Speaking of payment, Chauntey sent out the letters for the medical stipends. Loose count, about 36 that have been returned. At this stage of the game, way ahead. The RSMAs contacted all the managers to make sure they had received their letter. Explained to them if you don't fill it out you, don't get paid. Trying to encourage people to send it in. Melissa is not going to be here.

KEVIN MONK: Just to piggy back on what Steve was saying about the stipend, in the past two or three years, almost without exception, the people that have had issues with receiving their stipends are people that are have gotten a hard check cut to them. The people who did direct deposit, for the most part, have no problems whatsoever. And so if you hear about, encourage people to do basically the direct deposit is what I'm saying. Because we have had generally less problems with that all the way around.

SHELLY LEJEUNE: Michelle, did you get Janice?

MICHELLE DUNCAN: I talked to Mr. James yesterday. He was going to get her to call me but I didn't hear from her. She always gets her paperwork, her problem is getting her check. Maybe give me checks for Baton Rouge to pass out.

FRANK GAFFNEY: Next thing is remarks by Melissa. Kevin, you handling that.

KEVIN MONK: I just did. Unfortunately couldn't make it, got called to another meeting.

FRANK GAFFNEY: Introduction of LWC.

STEVE DEBRUHL: Michelle Duncan. Chauntay Carter is here from the main office. Chauntay was stuck in a car for an hour yesterday. And of course Kevin, the head of the show. That's it for us today.

FRANK GAFFNEY: Introduction of guests.

LYNN BLANCHARD: Lynn Blanchard, Affiliated Blind of Louisiana.

TRACEY JACKSON: Tracey Jackson, Denham Springs.

DAVID ALVAREZ: David Alvarez, Baton Rouge.

BYRON ANTOINE: Byron Antoine, Baton Rouge.

PHILLIP ANTOINE: Phillip Antoine, Baton Rouge.

SHIRLEY B: Shirley B, Thibodaux, Baton Rouge.

PAM GAFFNEY: Pam Gaffney, Shreveport.

MARY GLASS: Mary Glass, Affiliated Blind.

STEVE DEBRUHL: Tracey, who is your friend.

TRACEY JACKSON: My sister.

STEVE DEBRUHL: Welcome to the party.

FRANK GAFFNEY: Review of agenda, Shelly.

SHELLY LEJEUNE: Everything is okay from what I can see, even on the minutes.

FRANK GAFFNEY: Any questions on that? Approval or corrections of the minutes.

SHELLY LEJEUNE: If anybody else read the minutes we didn't see anything wrong. I make a motion the minutes be accepted.

HERBERT READO: Second.

FRANK GAFFNEY: All in favor. Opposed. So carried. Like I said before, anybody wants these minutes, gladly send them to you. We get them very promptly, within a day, two at the most. We will have the minutes and put it on your phone, you can listen to them anytime you want. I go through it every time before we go to another meeting. Old business. First thing is permits.

STEVE DEBRUHL: The word permit applied in two different cases. The permit to operate from the health department just came in. Michelle has a bunch of those. I am going to take these back to New Orleans. Anybody that has a location either approve through the health department to be vending or snack bar. New permits are out and make sure everybody gets those. This is the permit to be a manager at the location. Apparently we're missing quite a few. I had Mica contact, had all the RSMAs talk to their managers. Just about everyone in Baton Rouge has it. Terry, we talked to Terry, he doesn't remember ever getting one. How long has it been since Terry was permitted. We're going to work with Chauntey. We have a list of names which is pretty extensive. On the permit it has the date you started at the location. Going to go back to initial inventory. Make sure everyone has a permit they can display at their location. Instead of just printing them out now, want to make sure we have the correct opening date.

FRANK GAFFNEY: Any questions? Moving on. Melissa is not here. So turn this to Kevin. Specialist position.

KEVIN MONK: After your last meeting I checked on the specialist position because we did have it at one time. Because Steve actually filled that position before he became the program manager. We know the position existed. But it does not exist anymore. Apparently was one of the positions that got swept in one of the budget cuts through the years. So the position of program specialist does not exist as of today. Not to say it couldn't be created possibly, underlying possibly, but as of today it does not exist.

FRANK GAFFNEY: Any questions.

LYNN BLANCHARD: Probably not appropriate to ask how much it pays.

EMMA PALMER: When you say don't exist, they just eliminated that position.

KEVIN MONK: Yes.

SHELLY LEJEUNE: How many RSMAs, are they all filled.

STEVE DEBRUHL: Yes. As well as George who is an administrative assistant, also truck driver at the warehouse. There was a point of time they had two specialist positions.

FRANK GAFFNEY: There was a time we had two more RSMAs. Another one for Baton Rouge and another one for Alexandria. Next thing is Fort Polk money owed.

KEVIN MONK: There is one outstanding issue with Fort Polk. I am told it has been resolved. We're awaiting payment from them. And it has to do with one of the payments when Cantu services was the teaming partner out there. This is what I am told. And so once that payment hits, once the army makes that payment, hopefully soon, then there will be no more money owed from Fort Polk as far as I am aware. The contract with Fort Polk everybody is aware of what they did and. We have heard nothing about them bringing the contract back for next year. Which I will assume we would have heard if they wanted to do that because it ended in August. I would assume if they wanted it back it would be this August. We haven't heard anything. Probably not going to exercise another option year of the contract.

FRANK GAFFNEY: Steve, did that person you called get back to you.

STEVE DEBRUHL: Called Kevin.

EMMA PALMER: Should we reach out to them by letter.

KEVIN MONK: They know. We have a contract. Just not exercising the options. There is a contract out there and the original contract, correct me if I am wrong, for one year with four one year exceptions. Four option years.

SHELLY LEJEUNE: How many years is left.

STEVE DEBRUHL: This will be the third year of the five years.

HERBERT READO: On the same line, I still believe we need to reach out to the army. Because even with the contract they should notify us of their intent on the option year. Even if they did in a very short time we may run into problems being able to accommodate that in such a short time. We really need to reach out and inform them what their decision is. After they make their decision then that determines whether or not the incoming manager what his position would be. I believe we need to file grievance against the army.

STEVE DEBRUHL: Mr. Burel has handled this for the agency. I am not familiar with the contract itself. I don't know if it says have to give notification within 30 days, 60 days. They informed us last time about this time.

HERBERT READO: They ran behind last time. Didn't get the notice until almost July. They apologized, said they had other business to do. This is a contract in order to proceed you have a lot of business to get in place.

KEVIN MONK: I will bring the concerns back to the LWC administration. Steve said Mr. Kenneth has been handling the whole contract issue. I will make sure to mention this to Melissa and hopefully she'll mention to him. Try to reach out possibly to Fort Polk and see where their mind is. From the things I have heard it doesn't sound good for us out there.

SHELLY LEJEUNE: We should still have it on paper so the incoming manager will know what's going on.

STEVE DEBRUHL: I am sure it probably is written somewhere they have to notify us within 60 days. Can't just wait till the day before.

FRANK GAFFNEY: Can y'all give Herbert and myself a response.

STEVE DEBRUHL: Certainly.

FRANK GAFFNEY: We know which way it's going to go.

STEVE DEBRUHL: We don't really for sure. Speculation.

HERBERT READO: Also on that same note, having that teaming partner there and the teaming partner agreement it states they have a right to cancel the contract within 30 day. If the timing is not right or enforceable then the teaming partner may bail out. Which put us in a dilemma of appointing another teaming partner. Crucial we know what we're doing as soon as possible.

KEVIN MONK: Definitely bring the concerns back.

FRANK GAFFNEY: Any questions? Moving on, update on the bus station.

STEVE DEBRUHL: Michelle and I met with the powers to be on the bus station. Brought them the idea about basically gutting the place out and replacing the interior. We all took a walk over there. They agreed it needs some love. They don't have a lot of money to do it, but at one point they busted up the floor for pluming issues. So they said they could replace the floor for us and remove the cabinetry. Worked with Decote Restaurant Supply. Went over there and laid out a plan. And we got the equipment schedule to go with it. Using the cabinetry as opposed to using tables and under counter refrigerators and stuff. All amount to right at 9,000‑dollars. The next step schedule a meeting with the bus station early next week.

MICHELLE DUNCAN: Waiting for Ms. Vanessa to call me back. She had to get with a couple of the other people to see if they could all meet with us first thing next week.

STEVE DEBRUHL: Got a call about two weeks ago from the director's office looking for an agreement. They didn't know we were talking. I explained to them they were in the process of renovating the place. Again, money is the issue with them as it is with a lot of state agencies. Good to go, just got to get them to tear out the stuff. Hopefully a definitive timeline this time next week.

FRANK GAFFNEY: Any questions. Moving on, update on capital annex.

MICHELLE DUNCAN: At the capital annex they have started finally being able to get the sinks unhooked. They do have one three compartment sink still waiting to unhook. I got an email from Calvin and once they get everything unhooked they have no money to do anything else with right now. So he is hoping that July they will be able to start doing some kind of layout. And I am going to work with him how we want to layout all the vending machines. Antoine said he wants to put an ATM machine in there, put that in there as well. That won't be till the first of July.

STEVE DEBRUHL: July is the start of the fiscal year for the state. People's budget runs from July to June. Apparently they ran out of money about three weeks too soon.

FRANK GAFFNEY: Any questions.

HERBERT READO: When you say ATM machine, is the state buying the ATM machine.

MICHELLE DUNCAN: No, Antoine is working with one of the banks to get that.

BYRON ANTOINE: I met with a company who there is a percentage they do plan to pay. Once you get the okay the ATM machine come in have to make sure the phone line is still in place. They do all the work, you get a percentage.

STEVE DEBRUHL: How much per transaction.

BYRON ANTOINE: Off the top of my head I don't remember, been about a year since I have spoken. I can find the paperwork and forward to you.

STEVE DEBRUHL: We have a couple on third party. We had one at the DMV in Harvey. That one does, a lot of these guys don't use phone lines anymore. He is all cellular. I think he charges 3‑dollars for withdraw, Radel gets a dollar five per transaction. Got about 150 dollars this month for that machine. Did like 150 transactions. They put the machine there, they pay the cellular line. That could be the trick, paying 30 bucks a month for a phone line cuts into your profits. Most of them use cellular now. Company called ATM of the South, service Baton Rouge as well. Stick it in there and get a check.

BYRON ANTOINE: Problem is cellular is spotty down there. The gentleman I spoke to since there was already a phone line there provided by the building. And he mentioned it would be better service that way rather than putting a cellular line.

MICHELLE DUNCAN: He does intend on, I did let Calvin know you do intend on putting an ATM down there. And he said they have no problem leaving that phone line. That is an intention to make sure we leave that.

FRANK GAFFNEY: We're not responsible for any damage, right.

MICHELLE DUNCAN: Correct.

FRANK GAFFNEY: Any other questions?

STEVE DEBRUHL: If anybody else wants one. The company is pretty good. They want to make sure they have enough people in there. Kind of a turnkey operation.

EMMA PALMER: Do they require a minimum on the transaction.

STEVE DEBRUHL: Like in the post office, do they have one there. Probably a good location.

EMMA PALMER: Not in the one in Shreveport.

MICHELLE DUNCAN: Mr. Leroy don't have one and Tony don't have one.

STEVE DEBRUHL: You can ask them, they might tell you no.

FRANK GAFFNEY: Next thing is Ochsner Shreveport Monroe.

STEVE DEBRUHL: I guess supposed to mean Ochsner took over the hospital.

FRANK GAFFNEY: Getting with a lawyer and ask for it. No longer the teaching hospital. The state teaching hospital. So we don't feel they should have an exemption.

STEVE DEBRUHL: Probably shouldn't have had an exemption to begin with. I would contend it's still state property, the state still owns the building.

KEVIN MONK: I will follow up with Cynthia and see what her spin is on it. It doesn't hurt to write a letter, ask the question from the hospital. Or whoever is administering the hospital.

HERBERT READO: On the one in Monroe which one you talking about.

KEVIN MONK: Conway. I think Ochsner took that one over as well. Willis Night then Shreveport.

FRANK GAFFNEY: Ochsner has both of them.

STEVE DEBRUHL: The governor that was his doings. Check with John Bel and take it from there.

FRANK GAFFNEY: Any question on that? Moving on. Next thing Cantu. This should be the last time.

KEVIN MONK: Done. No other word to say, done.

FRANK GAFFNEY: Moving on, federal prisons.

STEVE DEBRUHL: We have been analyzing the commissions we have been getting from these prisons. Doing a lot of sales, but by the time it filters down not making much of a commission. The Pollock Federal Prison close to 90,000 dollars in sales. Our commissions on that were 4,800 dollars. Getting a little bit over 5 percent. We asked, we used to get a statement, collect a check and break it out. I actually got all the machines, 32 machines in the location. We're going to send a letter. They are paying us the way they can legally pay us. Charge us rent for the vending machines, a certain commission for the guards and another for the visiting population. Paying us, technically paying us the right way, but we are not making any money off of it. I'm preparing, or pretty much finished with request for permit. What we had to send to the VA, federal form, pretty detailed. Needs to go out on Ava's signature. Hopefully present that to her next week and she will mail out to Pollock. In the meantime we have Oak Dale Federal Prison, smaller location, does similar sales. Have about 16 machines over there. Start with Pollock and the Oak Dale the next one. Little hit to the trust fund. Maybe total between the two prisons that do approximately 180,000 bucks. Giving up maybe 8,000 dollars total. Good trade for sure. Maybe expect pushback since they have been doing it this way. The employee club keeps the other part of the money. Whoever does get it probably can't expect a warm welcome. In the paperwork they sent to us a statute in federal law says if we deem it worthy of having a location we send them a letter pretty much obligated to accept our bid.

KEVIN MONK: What happened to the prison situation is apparently back around 2000, 2001 there was one small installation the maximum security federal prison in Pollock. My predecessor, Steve's, whoever went looked at it, figured it was not enough to support a manager. They wrote a letter saying we are not interested in having a location there. Well since then they have added two new installations, a medium security and minimum security prison all right there in a row. But they never came back to us to refuse the other location. It's literally three prisons right on the same ground there. When we figured out exactly what was going on over there we said let's take a look at this.

FRANK GAFFNEY: Update on LWC.

STEVE DEBRUHL: I will let Herb jump in here. One issue took everybody's attention for a week or two. They were doing an upgrade, Parlevel is the company that does the kiosk. The credit cards process through USA Technologies. Parlevel was doing an update across the system. Didn't really tell us I guess. People were swiping the cards and saying denied. But what it was actually doing charging their card. People swiping and swiping. Herb had a really good day that day. How many refunds.

HERBERT READO: Gave out about 15 refunds and still holding about four.

STEVE DEBRUHL: You would think, for future reference, if it doesn't work the first four times.

HERBERT READO: Someone did it today. Said came up with an error. Going to the bank to see if they charge them.

STEVE DEBRUHL: People were thinking it was their card and pull out another card.

HERBERT READO: Basically means something is wrong with their card. Their card is not accepting. Right after that I use mine and it went through.

STEVE DEBRUHL: Sent out a companywide email. I don't think anybody try to came down and put a hustle. Coworkers sometimes take advantage. Herb did a good thing and got everybody's money back. The location itself, the idea was Herb was going to get over there and get up to speed and work all the kinks out. Still some kinks. Our plan to put that out to bid within the next month or so. We will conduct a tour like any other selection. Herb can give us ideas what he's been doing it. Cooking biscuits. Tell us what you are doing over there.

HERBERT READO: The micro market is a unique operation. If you are ever in the area come by and look at it. A different thing and really taking off on a national level in other states. The micro market at LWC has a full line of products inside the cooler that you go in and purchase and ring it up like you would do at Wal‑Mart. Everything is bar coded on the prepackage item. The other part of it is we prepare small food in the back and we label it with a bar code. We serve a variety of breakfast biscuits, cheese grits, biscuits with sausage egg and cheese. We try to do it based on sales the previous day. It kind of fluctuates. Some days better than others. Try to keep it to a minimum. To avoid as much loss as possible. For lunch we will put out cheeseburgers, hamburgers, spicy chicken and BBQ beef. Also we have salads. Hamburgers go in warmers and we have salads we make daily and put those out. One time make a large quantity cause we didn't have anything else but the salads. So now everybody leaning more towards hamburgers. I can tell you that when we was just doing the vending machines sales was running like about 240, 250. Now we are at about 496, some days 525. It has boost up 50 percent of your business. New manager gets in and be creative and come up with new ideas. The only thing I would encourage to keep putting bar codes on it and sell it. Don't open up the door. You will be able to make a good living. And you have to participate in it. Not going to be able to hire people. I am over there 4:45 every morning getting everything going.

EMMA PALMER: How many people you working.

HERBERT READO: None. Just a lady helping me out when I leave about 7:00 o'clock. Basically everything is done by the time I leave. Just putting a few end touches. I am the brain of it. Get there early in the morning. Because I like to cook it myself anyway. Some of them ask me about the chicken wings, I haven't did chicken wings yet. I am going to try that to see how it works under the heat. Some want french fries, I really wouldn't go that far. Once you put the fries in that warmer they are going to get soft and someone is going to say where is my crispy fries at. Another option to have a baked potato may work better. That is something could be used as an option. We do have the bar code reader and as soon as whoever is appointed to that location I would give them that bar code reader.

STEVE DEBRUHL: One thing about the kiosk you can sell a lot more products than you could out of a vending machine. But you have to make sure everything item that is for sale is in that kiosk. I went to get a chocolate milk, it wasn't in there. Also the inventory control.

EMMA PALMER: How much theft is going on.

HERBERT READO: You just really don't really know.

MICHELLE DUNCAN: The only way you would probably know in the kiosk you can keep up with your inventory, but every time you add something you are going to have to look at what you sold and what you added. A lot of work.

STEVE DEBRUHL: That's what you need to do. Required to operate it. If you don't put it in the kiosk you don't know if someone paid for it or didn't.

EMMA PALMER: I know at that location they were having a lot of theft on the inside.

STEVE DEBRUHL: Wasn't a lot. He was caught on video and confronted.

HERBERT READO: There are cameras in the building that monitor things. A new manager can get more enhanced. All kinds of new technology you can control things. One of the things you really don't want to do is you don't want to set that up as a priority accusing those of taking merchandise. You really just want to kind of control that as much as possible.

KEVIN MONK: Control it and let people know you are looking. Absolutely never be zero.

HERBERT READO: One of the things I have learned at the end of the day I try to pull all the drinks to the front. Then when I go back in the morning sometimes the drinks don't slide so I can tell somebody move the drink.

MICHELLE DUNCAN: I know we talked about it Herb Decotes didn't have any, but I have seen them before when you walk into some place smile you are on camera. Maybe that is something we want to put when you enter the door.

HERBERT READO: Another option have a buzzer on the door. They don't really know what it means. Tells you somebody is coming in. And even if you are in the back you know somebody is out there. Some of them have it on your cooler. At the post office when Sam and George had it anybody open the cooler they knew.

STEVE DEBRUHL: Want to make it easy for people to go in there and buy stuff. Something like that is a good idea.

HERBERT READO: Most of the items I try to keep is things that won't do into the vending machine. Attraction items so you can get the customers to come down to visit the micro market. Don't want everything in the machine because then there is no need for them to come down. Want to try to create something different. Have some microwavable foods, pop tarts. Things like that, the big bags of chip, bigger bag of chex mix. All kinds of things try to draw customers in there. I have not done it, but I was intending to do it, open a suggestion box up. I have not done that yet, but I need to put that out so they can suggest.

STEVE DEBRUHL: The coffee sales.

HERBERT READO: I'm drinking it every day, I am losing money. Some of them is saying those cups are too small. The coffee is not really a big hit like I thought it was going to be. It is available.

EMMA PALMER: Are they selling coffee in the building.

HERBERT READO: They give coffee away in the building. This is hot chocolate, all kinds of fancy coffee.

SHIRLEY B: What size is the cups.

HERBERT READO: Ten ounce. They looking for that Starbucks cup. It's available. A lot better than what we had down there. I drink the coffee every day. It tastes good to me.

FRANK GAFFNEY: Any questions?

STEVE DEBRUHL: Now we have a basis of the revenue so we can put that out. Hopefully by the end of this month be looking for that.

FRANK GAFFNEY: Moving on. Next thing is Hale Boggs update.

STEVE DEBRUHL: Tried to have a snack shop, never worked out. Still have remaining couple merchandisers. Want to consolidate and put them in the snack shop area. To do that a few things we have to remove, an electrical strip on the floor, the sink. So the GSA actually pay for pretty much everything. Repaint the place. And Refreshment Solutions is going to move the machines in there. Add a food machine. He has a coffee product like Keurig. Can't just put your own cube in there. One of the vending machines two top rows, the cup, the sugar, everything else. The person pay in the vending machine the 1.50 for the coffee, they get the cup and walk over there and put that in there and do the cup. The truck should be back today. We had problems with it again. Two new tires. The AC has been repaired. The hydraulic chamber the gasket broke. We had to replace both of the cylinders on the truck. Mica paid them yesterday for that. That's ready to go. George is going to go down to remove those two, which is a single door freezer and then double door refrigerator. If anybody needs that that's going back to the warehouse. Going to remain on third party until further notice.

HERBERT READO: A refrigerator.

STEVE DEBRUHL: A double door merchandiser and a single door freezer still remaining down there.

HERBERT READO: LWC does need another refrigerator.

STEVE DEBRUHL: We can put it over there.

FRANK GAFFNEY: Any questions? Moving on, next thing is managers who owe money.

KEVIN MONK: Done. The debit isn't cleared up, but there is a payment plan in place and the individual is making payments.

FRANK GAFFNEY: Do they know in six months they will be on probation.

KEVIN MONK: I assume so.

FRANK GAFFNEY: As it says in the rules if you leave a location you don't owe money till you leave. Once you been given your letter of what you owe you have six months to pay off your debit. With no problem. After six months you are put on probation for three to six months, whatever it is. And then still, not that we would, they are making an attempt your license could be removed. The permit could be removed.

SHELLY LEJEUNE: Has any of those letters gone out to any managers.

FRANK GAFFNEY: Not yet. Kevin right now is dealing with ones still working, still in the program working. The next will be the ones who have left a letter six months, even though we won't get the money, they are on probation.

STEVE DEBRUHL: We send Scott a letter every month.

FRANK GAFFNEY: That also covers us. They owe money and they are not paying then they are put on probation. If they try to come back on us on something later on you were on probation, you're not eligible for anything.

SHELLY LEJEUNE: But they need to have the letter sent so they can know what is what.

STEVE DEBRUHL: Everybody knows what is what. We send it to them and supposed to sign it and send it back. Mica is a in the process of sending, actually certified this time. If they don't sign and return it just means they didn't sign and return it. Doesn't mean they don't owe the money. If they are going to dispute the amount they should come up with that. When we do closing and opening inventory like Herb the two managers get there, they agree this is what it is. The letter really is formalizing what the two managers agree to previously. If they don't pay within the six months means they can't go anywhere else until they satisfy that debit.

EMMA PALMER: Even if they make up a payment plan.

STEVE DEBRUHL: They can't bid on another location or go anywhere else if they owe money.

FRANK GAFFNEY: Still go on probation after six months.

STEVE DEBRUHL: The only thing the probation would be pay us every month. If you don't pay every month, or whatever the stipulation of that probation is it at that point in time. Depending on how much money you owe depending how much you are paying it could last for a while.

HERBERT READO: The managers who owe the money, not names or anything, but approximately how many managers are we talking about.

KEVIN MONK: Only one current manager currently in a location I am aware of today that owes money. The rest of the people that owe money are people who are no longer managers, as far as I am aware, are people that are no longer in the program. That is the people we are talking about trying to collect from on the next step. A sizable amount of money.

STEVE DEBRUHL: If they owe money they are out of the program. They can never get back in the program until they satisfy their debt. Did have a manager try to back door us. The fact this person owes money they are not allowed to get back in the program. Come to LRS and ask for other services. This wouldn't affect them becoming a client of LRS. But they can't get back in the Randolph Sheppard program if they owe us money until they satisfy that debit.

FRANK GAFFNEY: Any questions? Moving on, blood kits.

STEVE DEBRUHL: We will order everybody a blood kit. Still a few that need to go out. Everyone by now should have the blood kit in the food service industry.

EMMA PALMER: David passed them out in Shreveport.

STEVE DEBRUHL: Hopefully you never need them.

FRANK GAFFNEY: Any questions on that. Next one we already covered. Moving on to new business. Lake Charles rest area.

STEVE DEBRUHL: Been going on for quite a while. Finally it got opened last Friday. But Paul Hebert had been at the welcome center. Long story short, knocked down the old center, we had a storage building there, and built a new location. They had a vending storage area where the vending machines were going to be. But in that area, might have been 10 by 15, smaller than what we had before. Also put the electrical panels on one wall and half of another wall. By code you can't have anything within four and half feet of those panels. Basically cut half that machine off. Going to give us a temporary storage on the other side of the building. But limiting that to 90 days. Want us to go to DOTD to get a building to put on the lot like we had before. Plus there was nowhere to put it. They jacked the building up four and half feet because it was flooding. The storage area had to be at least that tall. Like a 45, 50 foot ramp from a storage building like that. Mr. Hebert decided he just couldn't do it. He retired from the program. Two days before it was supposed to open on May 23rd. Been working with M and M vending to set up the machines. Cause again, we bought these machines for this location nearly eight months ago. Delivered to the warehouse, George took them down there. M and M put the credit card readers. Ready to go for Mr. Hebert, but he pulled out. We did a bid, four people bid on the cokes and three on the snacks. M and M won both. 20 percent on snacks and 25 percent on drinks. The day supposed to have the grand opening, the lieutenant governor, the place flooded again. Two and half feet of water. A lake behind the place and stairwells. It was up about two and half feet. They postponed that. Took the gate down on Friday. They are open on business. Be a grand opening coming up once they clean up all the mess. Right now it's on third party. It's on the Texas border. We don't really have anyone geographically that lives within a hundred miles from there. The plan is to let it run for like 60 days, get a calculation how much sales and put that out to bid to the managers probably after 90 days. And then it's going to be with the understanding the storage they have is the storage provided. We went round and round. And Mr. Hebert very vocally called the Lieutenant Governor's Office, the Governor's Office, newspaper and everybody else. But we researched it, they are not obligated to give us any storage. The federal law Randolph Sheppard Act they have to give 250 square foot storage area. The state doesn't really specify that. I don't know if they are aware of that. They were not very, CRT, just so you know the Department of Transportation owns the building. And they turn it over to Culture Recreation and Tourism which is the Lieutenant Governor's Office and they operate the location. They really have the say so inside the walls of the building. They offered to give us 90 days storage, would have been the same problem. A remote location, hard to get multiple deliveries during the week too. Now they don't have any storage and have the machine services they are not going to be really motivated to find us anymore storage. A good operation, a high volume location. Going to require people with their own transportation, own storage situation. Or maximize what they got. Going to be out to bid probably after we get a good chance to see what's going on, 90 days.

KEVIN MONK: I have heard numbers as high as 80 cases of drinks per week going through that location in the summer. That's what I have heard.

STEVE DEBRUHL: We worked as much as we could with him. He wanted them to take all the electrical stuff our of that room. After they built the building they were not going to move the panels. Paul's situation he catches the bus over there. His wife is also blind, didn't really have any sited help. We went to Goodwill try to find some people to help him, he didn't really want to go that route. Unfortunately we couldn't provide that to him. He's retired.

EMMA PALMER: We are going to put that location out to a manager.

STEVE DEBRUHL: I just said that. It's been open a week. M and M, they didn't want to do anything for less than 90 days. Keep it for 90 days, during that time get our commission, get the sales report. I will formulate the bid, after about two months put that out to bid and set up. Not a whole lot around there. Venton Welcome Center. A town called Venton, very, very small town. Lake Charles probably is 35 miles.

KEVIN MONK: I think it would be a good location.

STEVE DEBRUHL: A beautiful building too, just not much storage.

FRANK GAFFNEY: Any other questions? Next thing is update on Chabert Medical Center.

STEVE DEBRUHL: John Burt got the location April 1st, I think the permit for that. He's got it back open, the snack bar. Before that the manager before that had health issues, other issues. Kind of shut down. Ochsner operates this, a state owned facility. If they could probably would have run us off. We got John back down there, got the machines working. Snack bar is open for lunch. I think opens at 9:00 o'clock. In competition with the hospital cause the cafeteria offers a very cheap, subsidized breakfast to employees, not the public. He's getting back to where he was to start with. He's making money, open for business. Calling Frank every day. The situation with the previous manager that was there cause he wanted to operate it by himself. The problem when you work by yourself when you get sick no one there to operate. Similar thing in Baton Rouge. A person not there.

FRANK GAFFNEY: You can't have people who have half an hour for lunch and think one person is going to wait on them and they get back to their job.

STEVE DEBRUHL: I used to have my own store if don't open, if you get sick it's hard to open the store. That's what happened to this individual. The location is closed down the administration is hitting us every day why is the location not open. Part of the obligation is making sure the location is open for business.

TRACEY JACKSON: What happens when it gets to that point is nobody steps in or anything, we end up losing a location. It shouldn't get to that point to get that bad off. Who should be stepping in and saying we see you need help. We need to do something to help you out.

STEVE DEBRUHL: That's why it went out to bid. Because that's exactly what happened. People get sick. We're not here to run people off. It's incumbent upon the manager to run the business. Up for them to say I am not going to be here for a week. You don't want to get contacted by the administration saying why is the snack bar not open. The standards of operations, the manager is supposed to let the RSMA know what is going on. We get a call from the landlord saying the place is not open it's a surprise to us. Doesn't make us look good either. If you refuse to cooperate or open your location that's grounds for removal.

FRANK GAFFNEY: Any questions? Next one is stipends, which Steve went over. Get a count.

STEVE DEBRUHL: I am going to start signing right here. I think we're up to 37. Earl got to get you to sign your W9 form and you will be good to go. That should be like 39 right there. Michael helped Radel yesterday with his. He's got a problem with his address, One Jasmine Lane. A Jasmine Lane and two Jasmine Lanes in the parish. One guy across the river always gets his mail. His check was the same way. Sometimes he gets it, sometimes he doesn't. Mica filled it out for him. Again, electronic funds transfer you won't have a problem. We put a stop payment on him and Janice last year. We don't like to do that. It cost the state money and aggravation. Plus as soon as the check comes out it's in your account that day. Had that package to set up the funds transfer. Going to make sure everybody gets their stipend. Ahead of the game. Can't be processed until July 1st.

RICKY PETTIS: July 1st is the date we would send out.

STEVE DEBRUHL: The first day we can put it in the system.

KEVIN MONK: Probably the end of August before they start hitting your accounts.

STEVE DEBRUHL: Might be sooner. Under promise, over deliver.

FRANK GAFFNEY: Got to realize five people that have to sign those. If we have them all in at one time, each go to the desk and they got them all. Instead of one comes in now and then one comes in here. Then you have to find out which desk that one is on.

STEVE DEBRUHL: Chauntey can't put them in the system till all the paperwork is returned. As soon as we get them back the better.

FRANK GAFFNEY: Follow up on how the number putting on that 1099.

KEVIN MONK: Yeah. That's been an interesting situation. Yeah, I am. I did.

FRANK GAFFNEY: Moving on. Credit card readers. Is everyone getting credit card readers.

STEVE DEBRUHL: Still pushing people to the future of credit cards. Probably a thing of the past now. We did have another victory, a manager in New Orleans decided to step up and get three.

MICHELLE DUNCAN: I have two managers here. Actually one of them did a basic, I want three of them. And then decided oh, I am making money, can I have 13. I told him he was on the bottom of the list. I am giving all the other managers theirs first then he will get his again.

STEVE DEBRUHL: If anybody wants a credit card reader let us know. Just getting them hooked up and everything. So much more to it than just taking credit. You can look at the report every day and figure out exactly what each machine has done overnight. If it didn't do anything, a problem with the machine. Even further, how much snickers you sold or bags of chips. A lot of functionality to a credit card reader above and beyond credit card payments.

SHELLY LEJEUNE: One of the best things if someone has issue with it they send me an email.

FRANK GAFFNEY: That is not on all of them.

MICHELLE DUNCAN: You pay extra for that.

SHELLY LEJEUNE: Not just for that.

FRANK GAFFNEY: Don't want to people to think that automatically comes with it. That's an additional charge. It works good. But it is additional charge. For everybody's information I'm on a conference call once a month for chairman for all the states and a lot of the states are giving them the credit card readers, but they also get a copy of your report.

STEVE DEBRUHL: You guys do your paperwork every two weeks like you are supposed to.

HERBERT READO: I have one question on the credit cards. After taking over Delgado with the bulk of the machines the credit card company charged me transfer fees. Was y'all aware of that.

STEVE DEBRUHL: How much.

HERBERT READO: The total was 450 dollars.

STEVE DEBRUHL: I wasn't aware.

HERBERT READO: To transfer from John to me. US Technologies.

STEVE DEBRUHL: I would protest that.

FRANK GAFFNEY: Probably because of being a transfer instead of John closing his account out and opening a new account.

STEVE DEBRUHL: If Herb would have opened a brand new account did they charge any kind of activation fee.

HERBERT READO: No. Only on the transfer. I mentioned it to Mikey, he was like I never heard of it. I don't recall other managers.

STEVE DEBRUHL: We need to address. We will help you write a letter.

HERBERT READO: John had to sign off in order to put them in my name. He has to sign off another issue the machine never did get sign off the one from Pinky to John. Never did sign off.

STEVE DEBRUHL: The relationship is between you and USA Technology, charge you 5‑dollars a month. Whether the machine is in your parking lot or warehouse. Probably John should have canceled those card readers. Now that serial number is free you can reactivate under your account information. Shouldn't charge you that much money. They are not the only company that does credit cards. We explain to them they were a topic of conversation saying we were going to cancel everything. I think that's customer service. Probably get Rocky to help you with that.

MICHELLE DUNCAN: I will reach out to the guy I am dealing with and see if he can look at it.

BYRON ANTOINE: Since I have gotten the machines, the credit cards put in, and compare to this time last year I have had over a 50 percent increase in business.

STEVE DEBRUHL: Do you get the emails like Shelly.

BYRON ANTOINE: Yes. If there is a problem with the credit card, call the company. I had a person put their card in and question whether or not they got their product verses their charge, call the credit card company.

FRANK GAFFNEY: How are we standing on those emails you sent out to RSMAs Steve, about the stickers.

STEVE DEBRUHL: I was going to bring that up. Frank is talking about a sticker that says can't charge people to use a credit card, but give them a discount for cash. A sticker required to be on there according to Frank's guy. Print those up or a 10‑cent discount for cash. Whatever you mark it up. If you do two tier prices. If you do the same price, there's no need. If you are charging two tier pricing.

BYRON ANTOINE: The sticker came in the box.

MICHELLE DUNCAN: John keeps all the boxes he installs the readers on for me I advised him to put all the boxes underneath the vending machine. And he usually takes the sticker out and sticks it on the machine.

STEVE DEBRUHL: If someone pays a dollar for a coke you charge two tier pricing the credit card reader is a dollar ten. You have to explain to them. The price reflects the cash price on the machine. To cover you. Not charging them more to use the credit card. Giving a discount for cash. Not charging them more for the credit card. Even though you are charging more for credit cards. If you don't have stickers I can print them up. The guy sent us a word document, we can print them on labels.

HERBERT READO: If you are not charging more you don't need.

STEVE DEBRUHL: Right.

BYRON ANTOINE: If you don't you are paying for that service fee.

FRANK GAFFNEY: Update on River City.

STEVE DEBRUHL: Not much going on over there. It is open for business, but only have about 25 students. Maybe 30, 45 people on the campus right now. Hopefully going to kick off in the fall. Sandra Jones is doing the Harvey machines, the two machines over there. She goes every couple of weeks. Takes stuff out and takes it to Harvey. Based on population and the population is not much now. Eventually when we have the space to do kitchen service. At this point not enough people there to really warrant the vending machines.

HERBERT READO: One question on that, at Delgado they do some catering at River City, did a couple of them over there, and expressed interest in the cafeteria, like are y'all taking over the cafeteria. But going over there that area is very out in nowhere land. The possibility if the number does grow that could be good location because there is nowhere out there they can really get any food.

STEVE DEBRUHL: We have a kitchen space built out.

HERBERT READO: Even if we just created a sandwich shop or something just to get it going to let them have something. I think she told me the closest McDonalds is 9 miles away.

STEVE DEBRUHL: It's a couple miles before you get anything to eat.

HERBERT READO: There is a school there, but I don't know if the children have access or not. I had a hard time finding it.

STEVE DEBRUHL: Back in that area the PGA has a golf course. And then you go further down a race track, about a 70 million‑dollar race track. Jefferson Developmental, about 30 people there. They would come over there. And there is a school there. That is it. Looks real nice when you get back there. Only go to vending machines once every two to three weeks. I don't think we can do a snack shop. It's high tech manufacturing. Working with the shipyard and businesses to do high end welding, fabrication equipment. A 20 million dollar complex.

RICKY PETTIS: The machines, would they let you put some machines in there.

STEVE DEBRUHL: We do have. Coke has an agreement with Delgado. A coke machine. Two story building. Two snakes and coke has two cokes. Not much going on.

HERBERT READO: I think the catering was like 250 dollars and we had to go back over there and pick it up.

STEVE DEBRUHL: How many people was that for.

HERBERT READO: For 30 or 40 people. They have to start picking up their own supplies cause that is just too far.

STEVE DEBRUHL: Delgado on the West Bank the governor, they broke ground on a new building on the West Bank campus, a 20 million dollar building. Eventually have 2000 students in there. They throw numbers around pretty good. A lot of those students they go to school, go to class, go home. Not like people living on campus. A lot of these people you have they catch the bus and have multiple classes during the day. This new building supposed to be a year and a half away.

HERBERT READO: Connected to the West Bank already.

STEVE DEBRUHL: The same campus on the corner I think. Delgado definitely expanded.

FRANK GAFFNEY: Next thing is Shelly with healthy vending.

SHELLY LEJEUNE: As far as healthy vending it's here, like Kevin said, not going to go away. We have to all be on the same page. A lot of stuff sales. I keep trying different things.

FRANK GAFFNEY: We got a new one in selling okay. Cheetos has a lite. From Vistar. I bought a case and gave Emma and this order she ordered a case.

EMMA PALMER: I sold out of mine, that's why you gave me.

STEVE DEBRUHL: Herb doesn't coke have a new line of water.

HERBERT READO: No, Body Armor. Ain't no good. I thought they had four or five flavors, I told the guy send me all the flavors. I could have bought you some today. Not cheap and I'm stuck with it. If you watch the college championship game they had it profiling.

FRANK GAFFNEY: Next thing is square training.

STEVE DEBRUHL: The square system, point of sale system we can provide. Cost 1,400 dollars. Candice got one for Einstein. She is loving it. Pinky has them. Going to buy one for John, but then he bailed out at the very end. If you are in need of point of sale cash register system.

HERBERT READO: They have one at Delgado. Works good.

STEVE DEBRUHL: That is not actually square, that is an android version.

HERBERT READO: No, got square. I love it. Works good.

STEVE DEBRUHL: Charge like 2.75 percent.

EMMA PALMER: You don't have to have wire connection.

STEVE DEBRUHL: Have to be connected to the internet. There is other ways to do it. Candice had a problem with data cable so she connected square to her phone on her data. Worked almost just as quick.

FRANK GAFFNEY: Then she went with a hot spot on her phone.

STEVE DEBRUHL: If you have wifi in the building. Basically an iPad. Multiple ways to get connected. Working out good. If anybody wants one.

HERBERT READO: When you say the training, what you mean by the training.

FRANK GAFFNEY: If anybody needs any training on the system.

STEVE DEBRUHL: Compared to what we used to spend on the talking cash registers allows you to do so much more. Keep employees time sheets on there.

RICKY PETTIS: Do we have mandatory training.

FRANK GAFFNEY: That is coming up.

SHELLY LEJEUNE: That is how ours work. They go to the register and sign in. It's a little bit different.

EMMA PALMER: All we need to do is get internet connection and you all go buy it.

STEVE DEBRUHL: Do you have wifi in your building. Do you have a phone line.

EMMA PALMER: No.

FRANK GAFFNEY: Any questions? Next is RSA update.

KEVIN MONK: I am not 100 percent what you mean about that. I know we do have prior approvals for the Blast and the Stage Brush conferences. Which have already taken place for the year. By the year I mean October 1st through September 30th. We also have prior approval on purchases over 5,000 dollars for an aggregate amount. We have a lump sum basically pulling from for any purchases over 5,000. And it's getting about time to put in the request for next year. For any of the prior approvals. That being said, part of the deal with RSA now is it's kind of encouraging us to do what Steve and Michelle did, for example, with the CATS bus terminal go out and try get the facilities to buy in doing renovations rather than counting on us. RSA is frowning on us spending money on renovations or anything they view as anything that can increase the value of the building. We are prohibited from doing that. Anything that increases the value of the building. That is kind of broad. Paint job on walls could conceivably increase the value of the building. We are having to go in and try and negotiate and try to get the buildings to do all of that kind of stuff. We provide the equipment and the installation of the equipment and so on and so forth.

SHELLY LEJEUNE: How long does the prior approval last.

KEVIN MONK: One year.

SHELLY LEJEUNE: The November Blast in San Antonio I sent in my stuff. Michelle picked it up and sent it to Steve and I still haven't received anything. I still have the email for you.

MICHELLE DUNCAN: Mailed it to me. He emailed to you and Chauntey. I did it and I sent it to Steve in the mail.

STEVE DEBRUHL: I will check.

KEVIN MONK: Definitely check on it cause we have to the end of September to get it paid.

FRANK GAFFNEY: Then we have the Stage Brush in February. Before we continue let's take a little break.

Call order. Roll call committee.

SHELLY LEJEUNE: Shelly LeJeune, Baton Rouge.

EARL HEBERT: Earl Hebert, Lafayette.

EMMA PALMER: Emma Palmer, Shreveport.

HERBERT READO: Herbert Reado, Alexandria.

FRANK GAFFNEY: All right. To continue on new managers. Do we have any here.

TRACEY JACKSON: Tracey Jackson, Denham Springs. Waiting on a location.

STEVE DEBRUHL: And then we have Zora Brown just finished up OJT from ABL. Try to sit down with him and get him his license.

FRANK GAFFNEY: How many do we have now that are licensed.

STEVE DEBRUHL: Tracey, Zora, Mr. Hasan in Gretna.

FRANK GAFFNEY: That would make four. Is there anybody else in school.

LYNN BLANCHARD: One in OJT fixing to start last six weeks. One a month left at the center, then he starts 12 weeks. One just did an assessment who actually started adjustment training before he does Randolph Sheppard. And then another fellow sitting in here, I think fixing to start on the 17th start his assessment.

FRANK GAFFNEY: When everything is done we will have eight managers.

STEVE DEBRUHL: I don't think we need to be training more people.

TRACEY JACKSON: How much longer it is going to be, waiting on somebody to die or retire.

FRANK GAFFNEY: All the above. Next thing is maintenance during service calls. What that is I believe these people that are all in contract who do maintenance at the locations.

STEVE DEBRUHL: Talking about cleaning the grease traps.

FRANK GAFFNEY: Have to come out and work on refrigeration.

STEVE DEBRUHL: We use a lot of the same vendors.

MICHELLE DUNCAN: They are not on a contract.

FRANK GAFFNEY: I was thinking about it if we could they would know if they go out to work on a piece of equipment they go ahead and automatically clean the coils and stuff while they are there instead of that being another service call later on when it causes a problem.

STEVE DEBRUHL: Sure. Anytime a problem with the ice maker, do maintenance. We do have people set up to clean the hoods. Like at Shelly's place every 90 days. Also with the grease trap, a lot of those guys set up on 90 day rotations. Anytime we send them out to check on refrigerator, check the coils too. A lot of times that's the problem, people not taking care of the equipment.

SHELLY LEJEUNE: You can take care of it as best as you can, but it does need preventative maintenance. Like a snack machine, most of us can clean the grills and all that kind of stuff on the inside. But you got to take half the machine apart to get to the coils. Michelle, John had to take the whole compressor out.

MICHELLE DUNCAN: He called me and told me and I approved it.

FRANK GAFFNEY: Continuing on. Vending machines on military bases.

STEVE DEBRUHL: We did talk to Mr. Burel about. Again, starts with that permit request like I am doing for Pollock. We're going to send those out. Some of that has to go out on Ava's signature. Make sure everything is buttoned up. Again, send it to everybody. They tell us yes or no. If they tell you no, there's a chance for arbitration. What did you say.

FRANK GAFFNEY: Fort Polk talking to Pepsi guy up there he says as far as he knows the contract with the vending at Fort Polk supposed to go out in June or July. According to him 90 Pepsi machines and well more than that in coke machines.

SHELLY LEJEUNE: It was 120 something at one time. There are snack machines too. The guy didn't know about those.

STEVE DEBRUHL: Give me that guy's phone number.

SHELLY LEJEUNE: Didn't they just install healthy vending snack machines at Fort Polk.

FRANK GAFFNEY: That's what I heard. I don't know who the company was. All right, the next thing is the Houma courthouse.

STEVE DEBRUHL: Kenneth LeBlanc retired from the courthouse after 38 years, maybe more than that. Susy was at Fletcher Community College. They closed the campus in Houma and moved down to Napoleonville, didn't invite us to come along for the ride. Susy looked at the courthouse. The way it's set up, an old building. She is in a wheelchair. They call it an inclinator. Upon further review the courthouse sent us a letter saying they need to have enhanced security and they want to discontinue being part of the Randolph Sheppard Program and remove the stand we have there. His total sales for the year were like 7,000 dollars. I think it was a place for Kenneth just to go and talk. They decided they don't have the capacity for it anymore and don't desire to be part of the program. A location that's going to be closed at the request of the courthouse.

FRANK GAFFNEY: Did she ever open.

STEVE DEBRUHL: No. She has health issues too. Honestly it's just nothing going on there. Maybe back in the day. They moved a lot of offices out there. There is a parish building. Kevin and I spoke to Randall who is from down that way. Try to get us a contact over at the parish building, maybe do something over there. Right now just leaves us with Chabert and Houma.

FRANK GAFFNEY: Next thing is outside attorneys. Which as far as I know is zero.

KEVIN MONK: As far as I know is zero as well.

FRANK GAFFNEY: That's the number we like to hear.

STEVE DEBRUHL: Did get a letter from RSA on Cedric Mitchell. I guess 16 Cedric was removed. He filed for arbitration at that time. Didn't do it in a timely fashion. Did have a hearing and the judge ruled, a judgment to that effect. I think he may have appealed to the federal level. We got a letter from them. I don't know if they are aware of the fact that there was a judgment already. Cynthia is doing that, our in house attorney. That is about the only thing.

FRANK GAFFNEY: Looking good. Next thing is third party locations.

STEVE DEBRUHL: Most recent one in Lafayette for Wildlife and Fisheries. But a new location in Baton Rouge. Louisiana Housing Authority. Got a bid out for that. Right now Venton Welcome Center is on third party. Unless a manager takes it over probably stay on 3rd party if no one bids on it. Got a letter from GSA about a place in Lafayette, 24 employees. That will probably be put out to bid. Probably a low volume location.

FRANK GAFFNEY: Another thing under third party is I asked David for a list of the locations that we have third party so I could try to check other buildings to see if the state buildings, if there were machines in it, why we ain't getting it. He said I would have to get with you cause he says he doesn't know where they are.

STEVE DEBRUHL: I believe him when he says that. He probably knows some. Some of these coke machines probably know where 99 percent of them are. I can get Eric to send you that. I can forward it to you.

FRANK GAFFNEY: I don't know if they are that DMV, any of that stuff. I know they got them. Any question on third party? Moving on.

STEVE DEBRUHL: Third party update on money. The check comes in, Chauntey keeps a track and sends them to me. And I pass it on to Eric and he breaks it out by state, federal, parish and municipal. We have some stuff to put in. As of last week 200,000 since October. Starts counting October 1st. One of the biggest ones coke 59,000 so far this year, sorry 64,000. Then from Refreshment Solutions we have 85,000 in commission. The next biggest player is probably M and M 18,000. Tom is about 14,000. Total 200,261. That number is probably increasing. We did this report last week. For the federal report we have to break it out by where it comes from.

FRANK GAFFNEY: The next thing we already went over the square system. And then last one on new agenda is mandatory training.

STEVE DEBRUHL: Again, with regional training I guess we need to pick a date on that. Talk about your convention Shelly you got coming up in September.

SHELLY LEJEUNE: The ABL convention September 20th, 21st, 22nd in Houma. At Holiday Inn.

STEVE DEBRUHL: What kind of attendance you expecting.

SHELLY LEJEUNE: Hope at least 200 or more.

STEVE DEBRUHL: How many managers do you think.

SHELLY LEJEUNE: We usually have a pretty good bit of managers. ABL always has RSVL something.

STEVE DEBRUHL: Otherwise get a specific date. Come back with a date. Probably need to do it before September.

FRANK GAFFNEY: Do a regional training and Shelly do they have any idea when ABL is going to do it next year.

SHELLY LEJEUNE: What, Blast?

FRANK GAFFNEY: No, where they hold the next convention. That will be the small one.

SHELLY LEJEUNE: This year is in Houma. Every other year in Lafayette.

FRANK GAFFNEY: The following year would be Lafayette.

STEVE DEBRUHL: I will get with RSMAs and get with you, we will work on it. Get that going.

FRANK GAFFNEY: One thing else Kevin that money coming from Fort Polk that is going in the trust fund, right.

KEVIN MONK: Yes.

SHELLY LEJEUNE: Do you have an amount.

KEVIN MONK: I heard an amount, but honestly I don't remember. Some reason I got 90,000 dollars in my head. Don't hold me to that.

SHELLY LEJEUNE: Still the same one 92, 93, something that number.

KEVIN MONK: I think so.

FRANK GAFFNEY: The one we never did get paid for when there was no manager there. I think all the lawsuits are over so they are turning it lose. Open discussion.

SHELLY LEJEUNE: I want to clear up something right now.

STEVE DEBRUHL: Shelly just paid off his inventory. He is debit free. We appreciate it.

KEVIN MONK: When Shelly leaves Claiborne whatever is there we have to pay him for it.

SHELLY LEJEUNE: And I have no intention of leaving now.

KEVIN MONK: It's a reimbursement as far as I know you don't get taxed on it. Pretty smart thing to do.

MICHELLE DUNCAN: I want to do something in open discussion Frank. So we have here in Baton Rouge we have this magazine called 225. And one of the ladies went down to our post office which is Steve O Pit Stop, Tony. What he did was they did this big article about the hidden gem restaurant and cafes here in Baton Rouge. And I had two managers locations that was wrote up about the hidden gems here in Baton Rouge. One was Steve O Pit Stop and the other LaSalle cafe. Just let everybody know. They will be doing another writing about the little places that are good places to go and eat at. Just some of them. I am guessing she ended up walking around and eating at. They did a big write up about it. A copy of his photo and a picture of the cafeteria area, sitting area.

FRANK GAFFNEY: It was on the internet.

MICHELLE DUNCAN: Yes. It's called 225batonrouge.com. The food hidden gems restaurants. They have a whole bunch listed in here. I think they did ten of them.

LYNN BLANCHARD: A specific month.

MICHELLE DUNCAN: I don't know how often they do it, but this was back in February.

KEVIN MONK: If you email me I can send you the link to it.

STEVE DEBRUHL: We talked about it before, come up again, especially with uber eats and waiter delivery. We have a manager that wants to try to start delivering food outside of the location they are at. A lot of these locations we have agreements with, sometimes a standard agreement, other ones more specific in detail. The idea of doing catering outside the grounds of that location I think we had some push back from some of the landlords. I don't know we actually have a policy in place that talks about that. I looked through the tag manual. Try to formulate a policy.

EMMA PALMER: Why would they push back on that. Not going to interfere with their place if they have someone to cater out.

FRANK GAFFNEY: They supply the utilities and location.

STEVE DEBRUHL: They don't want Shelly, don't want waiter drivers coming in, picking stuff up, delivering out to other buildings. They want them to cater to people in the building. Service people in the building. Cater any kind of office functions. They prohibit us from catering outside people at his location. Other people are kind of open. I have some managers doing some delivery on the side.

SHELLY LEJEUNE: If you do delivery on the side on your own, because Steve we do catering outside of our building, but it's the private locations.

EMMA PALMER: I was doing it to LAB in my location when I had that extra drive I was delivering food.

STEVE DEBRUHL: If the host doesn't care or look the other way that is one thing. For example, hypothetical talking about Chabert Hospital with John Burt, not specifically, hypothetically. If you have waiter drivers coming there stopping in front of the snack shop right in front of the emergency room what if they run over somebody, whose liability insurance is it. From the host's standpoint paying for the electricity, for the space, for the phone line. The idea to service them. I am not opposed to the idea.

EMMA PALMER: Should be a location by location thing. If Shelly's place they are saying they don't allow it and they don't want it then that location shouldn't be able to do it. But I don't think we should put out a letter banning everyone.

MICHELLE DUNCAN: Do you a letter and ask the building.

EMMA PALMER: Go and talk to your contact person.

SHELLY LEJEUNE: When we do a catering like we did at St. Joseph before to a private church. We are already went to St. George before, but that is all our own.

STEVE DEBRUHL: But you're using state assets to make that stuff.

SHELLY LEJEUNE: It's all done in the same menu.

HERBERT READO: I think it brings up a liability issue if you use uber or waiter. If a manager goes out and does a catering that's on their own, that's okay.

STEVE DEBRUHL: You're not totally on your own. You are part of the program. You are using assets and equipment. It's not like you have your own separate catering kitchen. Some landlords they may not care. Alex was doing it at Delgado Jefferson some car dealers. A lot of times they want them to be successful so they didn't care he was doing it. But other landlords.

HERBERT READO: We just had an issue just the other day at Delgado they had the baseball banquet all of their food was donated in. They requested us to provide the service to serve the food that was being donated in. So we did that that night. The issue came me and Mica talked about it the next day because that food was bought in suppose someone had gotten sick from that donated food who would have the liability. It would have been on me because they thought I had prepared the food. Because I was serving the food. That is an issue. Me and Mica had talked about it. He's like well, we can ban outside food. I really don't want to ban outside food because Delgado uses the culinary department and use their graduates to come back to them to support them. But I told Mica then we need to sign a waiver that if they are going to do outside food then eliminate me from the liability. They will sign a waiver saying I am not preparing the food, only their server.

EMMA PALMER: If that building don't want them to have uber they need to send a statement they are not allowing that. Between the manager and the building.

HERBERT READO: The building allows ubers and waiters to come in here.

STEVE DEBRUHL: I think we should be proactive. If you are on uber, if you are on waiter say the administrator decides he wants to get waiter and sees Chabert hospital as an option. I didn't know they were doing that. So if we're proactive and say this is what we want to do, do you have any objection. Maybe get their permission before we do it.

KEVIN MONK: I can see this from both sides of the issue. As managers in the program we don't want to do anything that's going to inhibit your growth and ability to make money. But on the other hand we have to be smart about it. One side of me says let's let it lie. But like Steve said, if the hospital administrator, or whoever, Billy Wilson from Office of State Buildings pulls up Shelly's location and sees waiter ready to deliver from the Claiborne Building, might be an issue there. An issue I think we probably need to seek legal guidance on. A lot of this stuff was developed year ago before the technology is where it is today. I think we really need to get legal guidance and back up and look at this real hard.

SHELLY LEJEUNE: What you are saying Kevin we got something on the Claiborne email asking us if we wanted to join some type of system they got downtown that somebody would come get food if they would order from us. And we said no, we don't have nothing to do with it. On a daily basis.

STEVE DEBRUHL: Was that major menu.

FRANK GAFFNEY: I think it was.

MICHELLE DUNCAN: Shelly's location it's go big if I'm working Shelly's location and you are on waiter but I can't come down, I could order off of waiter and have them bring it upstairs to me.

SHELLY LEJEUNE: As long as it's in the building, yeah. We have had people who set up a little meeting at lunch time and we cater it. But as far as somebody coming to order from us and getting someone to pick it up for special services outside the building, no. We've already been approached and we said no. We don't even take phone calls.

STEVE DEBRUHL: In your case the management prefer you not do that. If they don't care. I think it's better we seek out permission before we do it. Their argument is it's their electricity, their air conditioning, their phone line, their property, their building. We operate our equipment in there. In some cases it's their equipment as well. Some of these state office buildings or Delgado. If they have no objection, as long as we're legally covered.

SHELLY LEJEUNE: I would say about 90, 95 percent is in the building.

MICHELLE DUNCAN: Do y'all do call in orders.

SHELLY LEJEUNE: No. Because our priority is to serve them in and out as quick as possible. As far as call in ahead of time, no. We can't we wait on too many people. We want to move them out quick.

MICHELLE DUNCAN: We have one location that is taking call in orders cause they got so many people coming at one time.

SHELLY LEJEUNE: We can move them out.

RICKY PETTIS: When y'all transfer the food you have to be at a certain temperature or you are going to be libel for that too. Crack down on you on that. Because now I have gotten involved privately catering and it's so much involved you might not want to get into that. Because I am so and so, let me see the temperature stick. You are in trouble if it's not right.

STEVE DEBRUHL: I don't know enough about waiter, but it would be you are producing it, they are just delivering it. If it gets there cold if they are responsible or the libel switches to them when they gave it to them. Again, opens up, always think what can go wrong.

HERBERT READO: Somebody can order from Shelly and bring it to Shirley's place. Encroaching on other managers. I have had people call me I want you to cater something at DOTD. I'm not.

MICHELLE DUNCAN: Ms. Shirley might like that. Why don't you put yours on waiter. Ms. Shirley has been having some problems. DCFS is actually making it to where you can only be a DCFS employee that comes into the building now. They do not allow any other employees, any other people to come out of the building to come and get food from her. Even if you are a state employee. Trying to figure out, I brought up the issue if you go downstairs with a money bag. She is running a risk to go downstairs to meet somebody down there to give them food to get their money. She doesn't have a credit card reader yet that she can go downstairs because they can't go upstairs. Only for her building because they had a security breach at DCFS and somebody went over there in child services and got on a floor that wasn't supposed to be and confronted one of the ladies that took his children away from him. They have secured the building big time.

STEVE DEBRUHL: The policy should be what, seek permission from the building, if they have no problem with it. After we check with legal there's no problems on that end, if it's okay on a case by case basis is that how we want to say.

FRANK GAFFNEY: Another thing we might have to check is whether our liability insurance covers it. Our liability insurance we have covers our location. I don't know, we never ran into that problem. I can get a thing from the broker and see what they think.

STEVE DEBRUHL: Kevin and I have a conference call usually about 30, 40 states on there. Maybe we will bring that up and see what other states are doing with it as well.

FRANK GAFFNEY: We got one next Tuesday. Katrina McBride is going to be on it.

STEVE DEBRUHL: Could be a sales opportunity we want to encourage. Same time, it could be an accident waiting to happen.

FRANK GAFFNEY: Anything else on open discussion?

HERBERT READO: Still kind of confused with this other issue with Shirley as far as access to that particular building. What are we going to do about that. Are we in the process of seeking any action or what can we do. Denying people to access that building, that is going to really put her at a disadvantage.

MICHELLE DUNCAN: One we're trying to see they do have an area downstairs, and I had spoke with Ms. Shirley before they put this into effect, about having call in orders and they can call into her and she would meet them downstairs with the food. They would allow that. Like I said earlier, then I sent a message to Calvin as in she runs a risk running downstairs with a money bag. She doesn't have the credit card yet, supposed to be checking into that with her bank to see if they have a square thing she can hook into her phone.

STEVE DEBRUHL: Best case scenario might be a little bit of money. Nothing compared to people actually going up there. Now she is out of the kitchen.

MICHELLE DUNCAN: I did state that to them as well. She is now going to have to hire another employee to run the food downstairs to deal with the money. I'm waiting for Calvin to let us know. She has approached the lady in the building as well and they have sent a message to Calvin. Now this big uproar about it. We're kind of on a hold right now. I don't know. I am hoping to get her exempt.

SHELLY LEJEUNE: One of the things I don't understand you come out of the elevators you can't go nowhere unless you have a card. Except on third floor where she is, the hallway.

MICHELLE DUNCAN: Yes.

SHELLY LEJEUNE: You can't. You cannot come on no floor. You have to have your badge.

MICHELLE DUNCAN: The thing is once you get onto the elevator and they allow you on the elevator. My thing is if you walk through the door and don't realize I am behind you and who I am I can grab that door before it closes. And that the incident that happened.

HERBERT READO: Even other state employees cannot go in there.

MICHELLE DUNCAN: When I go over there I have to be escorted by her. Call her to come downstairs to pick me up. I can't even go up there.

SHIRLEY B: Especially now, an officer and two security guards. It's three.

STEVE DEBRUHL: Best case let other state employees come in there.

MICHELLE DUNCAN: She doesn't have anybody off the street. They are all state employees. I have an LWC badge, I have a contractor's badge that allows me into the other buildings and I am telling you I still cannot get into her building without calling her to come downstairs to get me.

HERBERT READO: If they start doing that at all state buildings.

MICHELLE DUNCAN: It's just DCFS. It's only because of DCFS. The lady has come down and asked for this because of the incidents they had where this man got up on that woman.

EMMA PALMER: After that shooting in Virginia you can't really blame them.

SHELLY LEJEUNE: A lot of this is still coming from Wooddale Building. I don't know if y'all remember that. I was working there. Somebody got shot in the building.

MICHELLE DUNCAN: Calvin is talking with the lady at the building and Ms. Shirley is trying to check and see about credit cards. Because I brought up the case she is going to have to hand do a credit card. Does she write it down, somebody else get it, makes her more libel.

HERBERT READO: I wouldn't want a manager to be running down taking orders for 15 to 20‑dollars extra. Not going to be feasible. If they order together.

MICHELLE DUNCAN: That's the thing me and her also stated, call in at a certain time and she's only going to be downstairs at a certain time.

HERBERT READO: They will walk to LaSalle or Matherns.

MICHELLE DUNCAN: She has a lot of people that go out of her building. A lot of people in the other buildings that go over to hers.

STEVE DEBRUHL: These aren't our buildings, these are other peoples buildings we operate. They really want to shut it down, I don't know what we can do about it. Security risk, that's the way it is.

MICHELLE DUNCAN: I brought up the thing. They are state employees. How can you not allow a state employee in a state building. That is something I am asking Calvin to get with the lady in the building to ask if it can be just state employees.

FRANK GAFFNEY: Anything else? All right, next thing is subcommittees, which is nothing really. Pinky is not here. Constitution and bylaws, Emma. And inventory, Earl. Location merger, Shelly.

SHELLY LEJEUNE: I don't think we have any right now.

FRANK GAFFNEY: New facility development, Herbert.

HERBERT READO: We talked about those already.

FRANK GAFFNEY: We have quite a few things we're working on. How long they take, that's a different story.

STEVE DEBRUHL: A plant in Geismar called Syngenta. Reached out about three years ago, but it kind of fizzled out. They have a new manager over there. They approached us about two or three weeks ago. Wanting to know if we'd still be interested. I dusted off my old proposal and sent it to them. Trying to get an appointment with them. Meeting maybe next week. Maybe set up a snack shop. They have vending machines already. Part of what we are talking to them about, snack shop getting the vending machines as well. That is active. Give you an update as that progresses. Supposedly things have changed. They don't have a lot of options over there. Right now a food truck and the nurses and the people they want healthy options for the people that work there. Part of what their motivation is.

RICKY PETTIS: IBM building, did y'all look into that for the machines in that building.

STEVE DEBRUHL: That was before I started working.

KEVIN MONK: The best I remember Rickey that location is not a state building. Best I remember.

STEVE DEBRUHL: Funds from the state, but IBM owns it.

RICKY PETTIS: Could we put machines in there as an option.

KEVIN MONK: As far as priority, no. If someone wants to go make them a pitch. Could be a possibility.

FRANK GAFFNEY: Didn't we find out they are more or less shutting down.

KEVIN MONK: Cutting way back.

HERBERT READO: What is the building behind the auction. Is that a state building.

STEVE DEBRUHL: Yeah, Michelle can tell you when she comes back. DEQ, something with the environment.

HERBERT READO: Built one, now they are building another one.

STEVE DEBRUHL: We spoke to them when they first started about the possibility of doing a snack bar. I think they are going to build three or four buildings over there. A complex.

SHELLY LEJEUNE: Is that where they are going to do the lab work.

STEVE DEBRUHL: I think so.

EMMA PALMER: I think something we need to do since it's so many new managers let them know too if you look around and know of somewhere that can be checked out.

STEVE DEBRUHL: Absolutely. I have no problem calling people up and making an appointment.

RICKY PETTIS: Do you know about transportation, you know they are going to run a train between here and New Orleans. I know they probably going to have some kind of stop. Do y'all know any more information.

KEVIN MONK: I know they have been talking about it forever. Probably it will eventually happen. I don't know if any of us will be around when it does. It will eventually happen.

RICKY PETTIS: From what I am hearing since the disasters and so much Louisiana they really pushing for this. Baton Rouge to integrate with New Orleans more because they are not getting the funds they used to get in New Orleans. He say she say stuff.

KEVIN MONK: I can see benefits in terms of traffic.

FRANK GAFFNEY: Next thing is policy and procedure, Earl. Nothing new. Roadsides, myself. I am reopened finally. Venton is open. Training is Herbert. Anything.

HERBERT READO: No more than regional training scheduling pretty soon.

FRANK GAFFNEY: Vending was Candice. Upward mobility training, Shelly.

SHELLY LEJEUNE: Regional instead of upward mobility.

STEVE DEBRUHL: They're not mutually exclusive. Can be both regional and uplifting.

SHELLY LEJEUNE: Upward mobility at one time was mandatory every two years.

STEVE DEBRUHL: The term upward mobility would mean any training.

SHELLY LEJEUNE: Yeah, true. Just different names, regional or upward mobility.

EMMA PALMER: Ruled out Steve doing it with ABL.

STEVE DEBRUHL: No, we can do something with them in addition to it. Especially people who are not going to be going to Houma we need to do stuff for Shreveport and Lafayette. We can do both. Frank is talking about doing the EC meeting there.

FRANK GAFFNEY: I don't think we would have that many managers go to Houma. Lafayette, yes.

KEVIN MONK: Before we start trying to do a group training let me verify one way or the other does that require a prior approval from RSA.

SHELLY LEJEUNE: I think it does.

KEVIN MONK: Pretty sure it does too. I need to verify. If that is the case we have a lot more work to prepare for it. We have to estimate how much it's going to cost, how much travel, all these expenses. We need to see about upward mobility prior approval.

FRANK GAFFNEY: Of course it is mandatory in the BEP. Insurance, which is myself. Still looking fine. Everybody is covered. Coming up again another time. I can ask about that outside catering whether our liability insurance will cover that. That is like with the golf carts. They didn't cover it so we had to let anybody that had that know they were not insured. District concerns. District one Candice.

MICHELLE DUNCAN: She must not have any.

FRANK GAFFNEY: District two was Pinky.

STEVE DEBRUHL: Let me say this about Pinky. We had that Starbucks over at Hale Boggs which never really happened. We took the cappuccino machine and coffee maker and she worked with Jefferson Parish and they installed 220 line for us and the water. We hooked it up with her. Hooked up with a cappuccino machine and new coffee machine. The guy was training her yesterday and today. She is going to start serving a bunch of different high end coffee over there. Think it's going to do well for it.

SHELLY LEJEUNE: Does that mean she has to get the stuff from Starbucks.

STEVE DEBRUHL: Actually a company called Mojo Coffee. Buy the beans from him, but he's a sharp dude. Trained her yesterday and the day before. Buy the whole beans and bought her a grinder and the coffee maker. We were able to re purpose the machine. We buy equipment, we can always use it somewhere else. I look forward to seeing how she is doing. You can make a lot of money off of coffee. That is what Candice is doing from Einstein, probably 50 percent of her revenue.

SHELLY LEJEUNE: Pinky had it on Facebook.

FRANK GAFFNEY: Also under Pinky my first phone call I got today was from John. And he told me to tell Pinky thank you, he didn't get the call till today, the message till today. But she called and asked if he had anything to bring up. Ricky, district three.

RICKY PETTIS: Y'all have answered all my questions. About most about stipends.

STEVE DEBRUHL: Just counted 36 stipend paper works I have signed. Take out Lee, that brings one down.

FRANK GAFFNEY: District four.

SHELLY LEJEUNE: Everyone I spoke to I make sure they got their waiver to sign off on the stipend. A few people who didn't know what I was talking about at one time. We got that straight. I checked with Michelle and that has all been taken care of. The only other issue was Shirley B, her two problems. One we didn't talk about with the vending machine she has been waiting for six, nine months.

MICHELLE DUNCAN: The one for the key pad change out. I know John worked on it again, what did he tell me.

SHIRLEY B: We were playing phone tag. He changed everything on the machine.

MICHELLE DUNCAN: She has a key pad and it will work, then it won't work. Only has a certain row of numbers that work.

STEVE DEBRUHL: Is there anything over there in the warehouse.

FRANK GAFFNEY: One of the ones I am sending out it is. John was supposed to go over there and put some kind of electricity, the surges he thought might be doing it. But apparently he hasn't done it.

STEVE DEBRUHL: There's a guy in Alexandria doing refurbish on them. We have a chill machine in the warehouse. Whenever that comes back that will have your name on it. Swap that out.

FRANK GAFFNEY: A good looking machine, but the refrigeration needed to be checked out. The sign has been on it forever. I checked and made sure everything else was working. We got permission. It's out and it's going to be loaded on the truck and dropped off. Six machines going. All brought up to date, the glasses put back in place, flappers that are broken. Everything else works on them. So we will have those available.

STEVE DEBRUHL: Try to patch up what you have now then we'll swap it out.

FRANK GAFFNEY: District five, Earl.

EARL HEBERT: I called everybody. Nobody really had any complaints. Talking about the stipends. All say they mailed theirs out.

FRANK GAFFNEY: District six, Herbert.

HERBERT READO: Missing in action.

FRANK GAFFNEY: No complaints in district six. District seven, Emma.

EMMA PALMER: I called one of the managers let them know about if you owe money they are trying to crack down on that. My location I am waiting on a machine.

STEVE DEBRUHL: Been waiting on the truck. Those machines take them to Alexandria. He's going to load the six machines, drop them to Alexandria and come deliver your machine. A few other things we have to pick up in Shreveport.

FRANK GAFFNEY: Pick up an ice machine in Alexandria that's no good.

EMMA PALMER: You have a four select that's good in the warehouse. I might need to switch out the one in the substation.

FRANK GAFFNEY: Yeah.

EMMA PALMER: I will get with David about that. As far as the man in Monroe Frank you spoke with him.

FRANK GAFFNEY: He needed some repairs. I called David and he said he was going to take care of it. David is going to be gone all next week. The next thing is the date for the next meeting. Which we have the option to have the committee meeting at the ABL convention on Friday the 20th and a spot for us for Friday morning if we want to do it.

SHELLY LEJEUNE: September.

FRANK GAFFNEY: Or else the other Fridays the 6th, the 13th and the 27th. In Houma the ABL convention.

STEVE DEBRUHL: About the same drive for me.

FRANK GAFFNEY: Any objections to the 20th? No objections. The next meeting will be September the 20th at ABL at the Holiday Inn in Houma at the ABL convention.

STEVE DEBRUHL: What do y'all typically sell a 20‑ounce coke for.

RICKY PETTIS: 1.75.

STEVE DEBRUHL: Over on the third floor I think I saw 2 dollars. Michelle is at two. I think you're at two.

SHELLY LEJEUNE: In the vending machine I have 16.

BYRON ANTOINE: You not having a problem getting those. Coke said they phasing those out.

FRANK GAFFNEY: Coke says you have to be a retail store.

SHELLY LEJEUNE: What you just said they played that trick on Glenda and they told her this and this and she said you can't tell me what to buy.

FRANK GAFFNEY: That is something Shelly and I both are working on trying to find out who is in charge for the whole state. We also have Zack Snow. He is with the Merchants Association and helping us working on that. He also has a contract with Coke United. They get it a lot cheaper than we do.

HERBERT READO: They sell them for the same price.

FRANK GAFFNEY: We are working on that. How far we're going to get, I don't know. But we are trying. The state agrees if we get down with a sit down meeting, sit down with the state also. We might put these coke contracts out for rebid.

SHELLY LEJEUNE: I have a question for Kevin or Steve. Is our agency, the State of Louisiana, we still in the merchants. You know how you get help from Terry. You still with them, right.

KEVIN MONK: Yes.

SHELLY LEJEUNE: They do give one free training a year. How about if we try to work that in. Since we can't do it this year, we work it into next year and check their schedule. Since you have to go to RSA first anyway.

KEVIN MONK: The consultation Terry Smith does, possibly an upward mobility.

STEVE DEBRUHL: Yeah.

SHELLY LEJEUNE: As soon as you find out through RSA then we can work on that.

FRANK GAFFNEY: Any other discussion?

MICHELLE DUNCAN: I sent that guy Mike with USA Technology an email while I was sitting here earlier about the transfer fees. And he responded back, he was informed by his boss transfer fees always apply 25 dollars per eport for BEP managers unless Louisiana Workforce Commission decides to open a master account. And then we would be responsible of moving bank account to bank account. It says when we open a master account for BEP program we will charge a onetime transfer fee of 5 dollars if the device were purchased directly by the BEP of Louisiana. Twenty‑five dollars for all others. After they are moved to a master account it is the responsibility of the BEP program to move devices from one party to another within their accounts, but no transfer fee is charged. Means that we would open an account and then we would be responsible of transferring. I don't know how that would work.

HERBERT READO: You better leave that alone. You have to give them a list of the serial numbers. They get them out of John name to my name. I already had an existing account with them already.

EMMA PALMER: Maybe John should have took him and said I am closing this out and you waiting two weeks later to reopen.

STEVE DEBRUHL: You would have been down without a credit card for two weeks.

MICHELLE DUNCAN: I will reply back to this and ask him that, if a manager closes instead of transferring under those same serial number.

SHELLY LEJEUNE: You should be able to do that all at one time.

FRANK GAFFNEY: You don't really close the account. You send them the email disconnecting those eports. Keep your account open. Disconnect those eports.

MICHELLE DUNCAN: John had to do the ones at Chabert.

FRANK GAFFNEY: Do I hear a motion to adjourn.

SHELLY LEJEUNE: I make a motion the committee meeting be adjourned.

RICKY PETTIS: Second.

FRANK GAFFNEY: All in favor. Opposed. Adjourn. Now call to order. Trust fund. Committee members.

SHELLY LEJEUNE: Shelly LeJeune, Baton Rouge.

RICKY PETTIS: Ricky Pettis.

HERBERT READO: Herbert Reado.

EMMA PALMER: Emma Palmer, Shreveport.

EARL HEBERT: Earl Hebert, Lafayette.

FRANK GAFFNEY: Review of agenda. Any question on the agenda? Approval of minutes.

HERBERT READO: Approve of the minutes.

SHELLY LEJEUNE: Second.

FRANK GAFFNEY: Any objection? Passed. New business, trust fund monthly income.

STEVE DEBRUHL: As of the beginning of the month so far this year we've collected 312,412 dollars into the trust fund. Made 15,116 dollars in interest. Spent 395,542 dollars. And we have a remaining balance 749,165. Actually pretty good number.

FRANK GAFFNEY: A good number.

STEVE DEBRUHL: One thing we don't get match is the stipends. Going to be a hit coming up. All in all, pretty healthy number.

FRANK GAFFNEY: Been able to overcome it every year.

STEVE DEBRUHL: Last year we spent 151,000 a big expense, the stipends. A little more than that too. Spent what we spent last year, probably end up about 600 to start building back up from there. Very consistent since I have been here. A breakout of all the individual expenditures if you guys want to look at that. Delgado seems to be one of our biggest. This printout shows you what each location did. If anybody is interested they are welcome to have it. Any questions you can ask.

FRANK GAFFNEY: Any questions on that? Next thing is open discussion.

HERBERT READO: I know we didn't cover it, since you mentioned it, how are we looking at Rubicon. Did they ever move the storage building.

STEVE DEBRUHL: Yes, we did. Moved to the auction yard and auctioned it off again. Michelle could give more information. She buys her stuff at Sams and has a storage room at her house. And picks up directly from coke on the way over there. We haven't had any complaints. She wasn't really using the storage room anyway. We took that and auctioned it off. She is doing well.

FRANK GAFFNEY: Another building we got to pick up too.

STEVE DEBRUHL: A call from Hammond Developmental. Her and Randy. Hammond Developmental got closed down by the state. Guy called me 100 acres, 50 buildings over there. About seven people that work there cutting the grass. Trying to liquidate or surplus all the state equipment. All the patients they have placed in private homes or community homes. We got a pretty big storage building there. Cost more to move than it's worth. George is working with the property control to see if we can auction in place. Put it on the auction list. People have to go out there to Hammond and take a look at it and remove it from the property. The gentleman running the place now he used to be at LRS so he is familiar with the program. It's a secure location. People go out there, they have to be checked in. He said he will work with us. Try to get rid of that one. Also have another storage building over there in Mandeville. Sitting there. Pretty nice building so we have to move it. If we need another building we have that. It cost a lot to move those things. The one in Hammond is over 15 feet wide. You have to get wide load, state police involved and everything else. Get rid of it. Otherwise it's going to sit there.

HERBERT READO: One more issue I have with the Baton Rouge Zoo. They are remodeling the one in North Baton Rouge. Have we ever looked into that as far as concession stand.

SHELLY LEJEUNE: You really think BREC is going to let us go in there.

STEVE DEBRUHL: The ordinance it actually gives an exception to the zoo. I think that's on there.

HERBERT READO: They fix the building, we provide the equipment, some incentive.

STEVE DEBRUHL: I will check on that.

KEVIN MONK: I think it's worth looking into, but don't be surprised if the answer is no. If they are making money off of that concession stand, money going to BREC. They have limited resources and they need every dime they can for that zoo if you believe what you read in the paper.

HERBERT READO: The previous location they had I wouldn't eat over there.

STEVE DEBRUHL: They have an office on Airline. Talked about doing something over there, but wasn't big enough.

MICHELLE DUNCAN: We have a lot of BREC buildings that have vending machines in them. One place over off of Wood Dale or something like that a big pond and everything, a big restaurant. You can even get alcohol in it.

FRANK GAFFNEY: Any other discussion? Do I hear a motion to adjourn.

SHELLY LEJEUNE: I make a motion this part of the meeting be adjourned.

RICKY PETTIS: I second.

FRANK GAFFNEY: All in favor. Any opposed? Meeting adjourned.